



Employment Application

Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_
First Middle Initial Last

Address: \_\_\_\_\_
Street Address Apartment/Unit #

City State ZIP Code

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Wage: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Desired Shift: \_\_\_\_\_

Are you at least 18 years or older? YES NO If no, you may be required to provide authorization to work?

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.?

Are you available to work any shift? YES NO Can you work overtime and/or weekends?

Can you perform the essential duties of the job applied for with or without reasonable accommodation? YES NO

Have you ever worked for this company? YES NO If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO If yes, explain: \_\_\_\_\_

Tell us how you heard about this position: \_\_\_\_\_

Education

High School: \_\_\_\_\_ City/State: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Diploma: \_\_\_\_\_

College: \_\_\_\_\_ City/State: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Degree: \_\_\_\_\_

Trade School: \_\_\_\_\_ City/State: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Degree: \_\_\_\_\_

References

Please list two professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Company: \_\_\_\_\_ Phone: \_\_\_\_\_
City/State: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Company: \_\_\_\_\_ Phone: \_\_\_\_\_
City/State: \_\_\_\_\_

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Wage:\$ \_\_\_\_\_ Ending Wage:\$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
YES NO  
May we contact your previous supervisor for a reference?

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Wage:\$ \_\_\_\_\_ Ending Wage:\$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
YES NO  
May we contact your previous supervisor for a reference?

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Wage:\$ \_\_\_\_\_ Ending Wage:\$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
YES NO  
May we contact your previous supervisor for a reference?

### Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_  
If other than honorable, explain: \_\_\_\_\_

### Disclaimer and Signature

***Please read carefully before signing.*** Jireh Metal Products, Inc. is an equal opportunity employer. Jireh Metal does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

*I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Jireh Metal to hire me. If I am hired, I understand that either Jireh Metal or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Jireh Metal has the authority to make any assurance to the contrary.*

*I attest with my signature below that I have given to Jireh Metal true and complete information on this application. No requested information has been concealed. I authorize Jireh Metal to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_